



Approved Minutes

Regular City of Athol City Council Meeting

Held in the Council Room in City Hall

Tuesday, June 20, 2023

6:00pm Regular Council Meeting

Mayor Hill called the meeting to order at 6:04 P.M.

ROLL CALL: Present: Mayor Hill; Councilwoman Devine; Councilman McDaniel; Councilwoman Kramer; Councilman Cutaiar; Deputy Clerk Tanya Ziegler; Attorney, Zach Jones; and Rand Wichman, City Planner. Not Present: Clerk/Treasurer-Lori Yarbrough; and Public Works-Kevin Foster

REPORTS:

TREASURY REPORT - Tanya submitted the May 2023 report. The ending STCU Checking account balance was \$69,727.75; the ending Savings/Money Market account was \$230,007.64; and the ending LGIP account balance was \$1,274,321.23 and P1FCU Money Market account \$115,503.07 for the water loan payments and savings is \$5,226.17 which is where we are taking the coins from the water haulers.

PLANNER REPORT – Rand shared a brief of his written report, first mentioning Colton Acres Subdivision – They appear to still be working on getting their application, nothing yet; Pastime/Freemont (Hester Development) – Not much happening there yet. He still expects they will be starting on the road development project soon. Road Improvements on 2nd Street (Levi Thomason) - The financial guarantee for the warranty bond for the road and water improvements on 2nd Street have been provided; so, you will not see this on his report going forward, that is complete. Good Hope Baptist Order of Decision for the request for a conditional use permit for a church in the residential zone is on the agenda tonight for your approval. Dippolito Conditional Use Permit application for a daycare, was planned to be for tonight, but there was a notice error, it didn't get sent to the paper on time, so that must be reposted and will be moved out to the July 18th meeting for the public hearing. The code amendments for the septic system regulations were approved last month, so he will now focus on working on the commercial landscaping and parking standards unless the council has something else, they want him to do. The council did have a brief conversation about the nuisances' sections in the code and their desire to strengthen that up, Rand said he was happy to assist the attorney anyway he can in that matter. **Councilwoman Kramer** asked about when we thought we might do a workshop to make a list of priorities, Rand said he has a growing list of things for the council to consider so anytime you want to schedule that is fine with him. Due to Athol Daze, and now being shorthanded, and the budget, it may need to wait a couple of months.

ACTION ITEMS:

1) APPROVAL OF THE June 6th REGULAR MEETING MINUTES:

Motion by Devine, that we approve the last regular meeting minutes on the 6th, without amendments.

***DISCUSSION** * All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF THE May 16th REGULAR MEETING MINUTES:

Motion by Devine, that we approve the special meeting minutes on the 16th, without amendments.

***DISCUSSION** * All in favor-none opposed. **Motion passed. ACTION ITEM**

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.

3) **APPROVAL OF THE BILLS** Motion by McDaniel to approve paying the June/July bills as submitted, no changes. DISCUSSION * **All in favor-none opposed. Motion passed. ACTION ITEM**

4) **PRESENTATION/DISCUSSION/APPROVAL of the Fiscal Year 2022 Annual Financial Statement conducted by Anderson Bros Audit.** Presented by Toni Hackwith. Toni briefly went over the reports and highlights of the Fiscal Year 2022 Audit. There was a clean report, and no issues with your financial statements, internal controls, compliance with laws and regulations. The single audit required because you received more than \$750,000 of federal funds, and again no findings it was clean. She then went a little further to review the balance sheet for both the general funds and the water or enterprise funds, and fund balances. Statement of revenues and expenditures. Motion by McDaniel, to accept the Audit as presented, for the Fiscal Year 2022 audit. * DISCUSSION - Roll Call Vote: Devine-yes; McDaniel-yes; Kramer-yes; Cutaiar-yes. **Motion passed. ACTION ITEM**

5) **DISCUSSION/APPROVAL for a Catering Permit for Beacon Pizza for a Birthday Party Rental at the Community Center.** Tanya asked to table, they did not turn in. *DISCUSSION **NO Motion. NO ACTION ITEM**

6) **DISCUSSION/APPROVAL for a HVAC system for the 6th Street Shop Office** Steve stated that he was able to cut the size down a bit for the HVAC, the bathroom still will have the cadet heater in it. Motion by Devine, to approve the purchase of the HVAC system as presented; not to exceed \$1700.00. *DISCUSSION Roll Call: McDaniel-yes; Devine-yes; Cutaiar-yes; Kramer-yes; **Motion passed. ACTION ITEM**

7) **APPROVAL of the Order of Decision in the matter of the application of the Good Hope Baptist's request for a Conditional Use Permit to allow the use of a church in the Residential Zone.** Rand to explain this just memorizes your decision from last month, there were no further questions. Motion by Devine, to approve the ORDER of Decision as submitted for a Conditional Use Permit requested by Good Hope Baptist a church use in the residential zone. *DISCUSSION Roll Call: McDaniel-yes; Devine-yes; Cutaiar-yes; Kramer-yes. **Motion passed. ACTION ITEM**

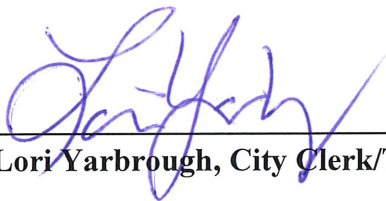
ANNOUNCEMENTS: City Councilwoman Kramer- Recommended we consider closing the office a day or two during the week or even a few hours each day, to allow Lori for more training time with a new Deputy and to get caught up. Feels the stress may be affecting her health. The council didn't seem to mind, and the Mayor said he would let Lori decide if she needs that or when might work best. / **Mayor** – Shared he hasn't really been playing Mayor in the last 3.5 years and he feels with the current staff he needs to. He would like the council to stay within their roles of developing policies and codes and he will manage staff and their workload. If the council has something they would like to see get done, go through to the Mayor, not directly to Kevin or staff. / **Staff – Tanya** 1) Reminded everyone that Movie in the Park will be Friday July 21st. Thank you to Super 1 and P1FCU for helping to sponsor this community event. 2) Sidewalk Ribbon Cutting was a success. We had about 30 people attend; we were in 2 newspapers and in Boise we heard it was on a couple channels there. 3) Today is Tanya's last day with the city, she is moving on. **Kevin, not present so the Mayor updated** 1) the 6th Street Shop office is roughed in and coming along. Electrical in and should be done by the end of the month. **Councilwoman Kramer-** added how nice the back parking lot, and Bennett Road looks, it's great.

PUBLIC COMMENTS – Sheryl Benson with the Athol Good News Club (count resident) – Wanted to thank the council for allowing their use during the school year here in the community center. They started the first week with 6 kids and ended with 21 kids. They are non-denominational and are there to spread god's word through fun in games, snacks, and prizes. The kids earn points throughout the year and get to cash them out at the end of the year for prizes. Tickets are earned by memorizing verses,

attendance, and doing take home activities. **Kathleen Callahan** – lives at the end of Meadow Street- (city resident) concerned that there are two many off road vehicles going off the road into the woods and making donuts throwing rocks at her. It's just getting out of hand, there was once a barrier there and felt it stopped them, but they are back. She called the sheriff's department and Kevin came down and talked with her too. And it's just not peaceful anymore. **Mayor** responded that it is a problem all over town and its not just kids doing this. Kathleen said the gravel is gone and holes in the end, maybe can you post a no outlet sign. The Mayor will talk with Kevin, Public Works and see what they can do.

ADJOURNMENT at 6:47pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bill Hill, Mayor

Approved at Council on 7/18/2023